



SANTA FE ART INSTITUTE
REGISTRATION FORM
SFAI-AT-GREECE:
ART IN PUBLIC SPACE
SEPT 19-27, 2020

Thank you for supporting the Santa Fe Art Institute (SFAI) by embarking on our international alumni trip to Greece. Please complete the following to secure a space for your journey.

- 1) Complete this registration form (one per person) with a signature of acknowledgment and agreement to Trip's Terms and Conditions**
- 2) Email copy of your passport (first page only)**
Your passport should be valid for at least 3 months after your scheduled return from Greece and contain at least one blank page.
- 3) Make deposit payment of \$1,000***
(plus 3% of the deposit amount if paying with a credit or debit card, please follow instructions as listed on deposit form)

SFAI has partnered with **Distant Horizons** to manage all aspects of the trip registration process. **Distant Horizons** is a leading travel company with over 35 years of experience in working with cultural institutions nationwide.

Please mail all documents to the address provided and send general travel-related questions to Karen Siman-Tov, Distant Horizons SFAI-AT-Greece Coordinator, at karens@distant-horizons.com or call 1.800.333.1240.

SFAI staff are available to answer content related questions about the trip. Please contact Nuttaphol Ma, SFAI Strategic Initiatives Coordinator, at nma@sfaio.org or 505.424.5050 ext 2.

**Please refer to Terms and Conditions for cancellation policy. In the event this travel program is cancelled as a result of a public health concern recognized by the Center for Disease Control, the World Health Organization or the State Department, who change the travel advisories of the country or countries concerned to a "3" or higher, then we will refund the traveler all monies paid to Distant Horizons less non-recoverable costs. We cannot be held responsible for payments made in connection with the trip to entities other than Distant Horizons.*

SANTA FE ART INSTITUTE REGISTRATION FORM

01: GENERAL INFORMATION

Full Name (as listed on passport)

Preferred Name

Gender Pronouns

Home Address

City

State

Email

Phone No.

Birthdate

Birthplace

Citizenship

Sex (as listed on passport)

If not a US citizen (provide a Visa Number or U.S. Residency Number)

Exp. Date

Allergies / Dietary Restrictions

Mobility / Health Concerns / Special Requirements

Emergency Contact Name

Phone

Relationship

Additional Comments

If applicable, please select I am an SFAI Pivot Member*

* If you are an SFAI Pivot Member you will receive a discount on the Package Price.

To learn more about our Pivot Membership, its benefits, and how to sign-up, please visit sfai.org/support/pivot-membership.

Note: In compliance with an agreement between SFAI and Distant Horizons, upon completion of the program, Distant Horizons is responsible for shredding and/or deleting all private passenger information such as date of birth, passport numbers, and credit card details as they pertain to guests.

02: ACCOMMODATIONS

Distant Horizons will try their best to satisfy requests to share a room for single tour members. On occasions when it is not possible, the single supplement will apply.

I want a single room (single supplement will apply)

I want to share a room with

I request a roommate (not guaranteed)

Bed Type (not guaranteed) one large bed two twin beds or queen size (if applicable)

Room Upgrade Option

I request to upgrade to an Executive Room (one bed only) for an additional \$420 per room. Limited upgraded rooms available. For more information about Executive Room Amenities, contact Distant Horizons SFAI-AT-Greece Coordinator, Karen Siman-Tov, at karens@distant-horizons.com or call 1.800.333.1240.

03: DEPOSIT

A \$1,000 deposit is due in order to register for the trip. This is due immediately to ensure your participation. Full payment will be due on July 1, 2020, 80 days prior to the trip date of September 19, 2020. If booking after this date, full payment will be due at the time of registration, based on availability.

Deposit payment can be made with a check, cashier's check, money orders, or credit card with a 3% non-refundable credit card fee of \$30 (\$1,000 Deposit Amount x 3%). All final payments will need to be made with a check, cashier's check, or money order. Checks should be made out to Distant Horizons and mailed to the following address:

Distant Horizons

Attn: Karen Siman-Tov
350 Elm Avenue
Long Beach CA 90802

For deposit payment via credit card or mail the following information to the address listed above.

Please charge my card Visa MasterCard American Express

Authorized amount \$

Please include the 3% non-refundable credit card fee of \$30 per person (3% x \$1,000 deposit = \$30)

Name on Card

Billing Address

City

State

Card Number

Exp. Date

CVV (Distant Horizons will email you a request for CVV code upon receipt of registration form)

Authorized Card Holder Signature

04: TERMS AND CONDITIONS ACKNOWLEDGEMENT AND AGREEMENT

I have read the Terms and Conditions for this program and agree to them.

Signature

Please Print Your Name

Date (MM/DD/YY)

SANTA FE ART INSTITUTE

SALES AGREEMENT

PRICING

Ground Package Pricing: \$4,650* (per person cost based on double occupancy)

Ground Package Pricing / SFAI Pivot Members: \$4,425** (per person cost based on double occupancy)

Single Room Supplement Option: \$690 (cost for single occupancy room is additional)

Executive Room Upgrade Option: \$420 (upgrade cost per room, limited rooms available)

** Rates based on standard accommodations.*

*** SFAI Pivot Members receive a discount on this Package Pricing. To learn more about our Pivot Membership, its benefits, and how to sign-up, please visit sfai.org/support/pivot-membership.*

Suites, superior rooms and other upgrades carry an additional fee.

INCLUDED

- Entrance and excursion fees
- Accommodation as listed in the itinerary, based on double occupancy
- Meals as listed in itinerary, including mineral water
- Ground transportation in an air-conditioned minibus
- One airport group transfer upon arrival and upon departure for designated group flight
- Services of local Greek English-speaking guide/tour manager
- Gratuities for group meals, guides, and drivers
- Welcome and farewell receptions with wine and beer

EXCLUDED

- International airfare to/from Athens
- Checked luggage charges
- Transfers to and from hotel for those not arriving and departing on designated group transfers
- Gratuities to housekeeping staff
- Porterage/Baggage handling
- Meals other than those specified in the itinerary
- Drinks other than wine and beer at welcome and farewell dinners
- Passport and visa fees (no visa needed to Greece for US passport holders)
- Personal insurance for health, baggage, and trip cancellation
- Excess baggage charges
- Medical expenses and immunizations
- Items of purely personal nature
- Any items not listed in itinerary

Note:

- 1) If your roommate cancels or changes their mind about sharing a room, you will be responsible for paying a single room supplement, unless a replacement is found.
- 2) Trip price is based on a minimum of 10 full-fare paying passengers. The capacity for SFAI-AT-Greece trip is a minimum of 10 passengers and capped at 15 passengers. Should the number of travelers fall below this number, SFAI and Distant Horizons reserve the right to add a small group surcharge and/or revise staffing for the Trip.
- 3) Additional pre-trip and/or post-trip nights at the group hotel can be arranged. Interested travelers may contact Distant Horizons to arrange additional nights. We suggest you make these arrangements prior to purchasing your air travel.

TERMS AND CONDITIONS FOR TRIP PARTICIPATION

The Santa Fe Art Institute (SFAI) has contracted with Distant Horizons to organize a guided Trip to Greece (Trip) as outlined in SFAI's website at sfai.org.

Please read these Terms and Conditions of travel before making a deposit or payment for the Trip as your booking and the program for the Trip are subject to the terms and conditions listed below. SFAI and Distant Horizons reserve the right to revise the Trip Itinerary from time to time without notice to you or need for your prior consent.

Trip Price: The Trip price is per person and is based on a minimum of 10 paying travelers. Should the number of travelers fall below this number, SFAI and Distant Horizons reserve the right to add a small group surcharge or revise staffing for the Trip. The Trip Price is based on standard accommodations, and includes all taxes and service charges. Suites, superior rooms and other upgrades are available at an additional cost. The Trip Price is based on rates of currency at the time of printing (January 2020) and may be amended if there is a significant change in the exchange rate at the time that final payment is due.

INCLUDED

The following items are included in the Trip: entrance and excursion fees, accommodation as listed in the itinerary, based on double occupancy, meals as listed in itinerary, including mineral water, ground transportation in an air-conditioned minibus, one airport group transfer upon arrival and upon departure for designated group flight, services of local Greek English-speaking guide/tour manager, gratuities for group meals, guides, and drivers, welcome and farewell receptions with wine and beer.

EXCLUDED

The following items are excluded from the Trip: international airfare to/from Athens, checked luggage charges, transfers to and from hotel for those not arriving and departing on designated group transfers, gratuities to housekeeping staff, portage/baggage handling, meals other than those specified in the itinerary, drinks other than wine and beer at welcome and farewell dinners, passport and visa fees (no visa needed to Greece for US passport holders), personal insurance for health, baggage, and trip cancellation, excess baggage charges, medical expenses and immunizations, items of purely personal nature, any items not listed in itinerary.

Other items not expressly listed include: Note that if your roommate cancels or changes their mind about sharing a room, you will be responsible for the single room supplement, unless a replacement is found.

Reservation and Payments: A deposit is required in order to confirm your booking. All registration forms must be accompanied by a deposit of \$1,000 per person. Upon receipt of the deposit, Distant Horizons will send you confirmation of your booking on behalf of SFAI. The balance of the Trip Price is due no later than July 1, 2020 or eighty (80) days prior to Trip date of September 19, 2020. If your reservation is made within eighty (80) days prior to the Trip's departure, the entire cost of the Trip must be paid at the time of the request in order to secure confirmation.

Distant Horizons will manage all registration and payments on behalf of SFAI.

Mail Deposit payments and registration form to:

Distant Horizons
Attn: Karen Siman-Tov
350 Elm Avenue
Long Beach CA 90802.

The Deposit payment shall be made by check, cashier's check or money order made payable to Distant Horizons. Deposit payment can also be made by one of the following credit cards: Visa, MasterCard, or American Express by mailing your credit card details from the registration form to the address listed above. Credit card Deposit payments are subject to a three percent (3%) processing fee.

The balance of the Trip Price will need to be made with a check, cashier's check or money order made payable to Distant Horizons and mailed to: Distant Horizons . Attn: Karen Siman-Tov . 350 Elm Avenue . Long Beach CA 90802. Full payment is due no later than July 1, 2020 or eighty (80) days prior to Trip date.

Passenger Cancellation / Refund Policy: SFAI and Distant Horizons reserve the right to cancel any tour prior to departure for any reason, including insufficient number of participants, and to decline to accept or retain any person as a participant at any time. Should this happen, refunds will be made without obligation, although SFAI and Distant Horizons cannot be held responsible for any additional costs already incurred by participants. If bookings fall below the minimum required, passengers will be advised that a small surcharge may apply. All cancellations by participants must be received by SFAI or Distant Horizons in writing. Neither Distant Horizons nor SFAI shall issue refunds or make adjustments for any portion of the services not used such as voluntary non-usage of hotel accommodations, scheduled meals or any planned activities listed in the Trip itinerary or brochure.

If a participant cancels, the following refunds will be available upon written notice of cancellation to Distant Horizons:

Notice more than 80 days prior to departure (on or before July 1, 2020), a refund less a \$500 cancellation fee per person.

July 2, 2020 through Aug 20, 2020, a refund less 50% of Trip Price

On or after Aug 21, 2020, no refund will be issued

No refunds shall be issued after the tour has commenced. No refunds shall be issued for occasional missed meals, sightseeing tours or any unused services.

Your decision not to participate in the Trip due to, fear of travel, illness, or any other reason will be deemed a cancellation. If a flight or delay for any reason prevents you from joining the Trip on the Trip start date and time, SFAI and Distant Horizons will not provide a full or partial refund or credit toward a future Trip, but you may join the Trip late if you wish.

In the event this travel program is cancelled as a result of a public health concern recognized by the Center for Disease Control, the World Health Organization or the State Department, who change the travel advisories of the country or countries concerned to a "3" or higher, then we will refund the traveler all monies paid to Distant Horizons less non-recoverable costs. We cannot be held responsible for payments made in connection with the trip to entities other than Distant Horizons.

SFAI and Distant Horizons will not be liable for any penalties incurred by the purchase of a non-refundable airline ticket. All airline tickets purchased in connection with this Trip are subject to the individual airline carrier's rules and regulations.

Changes or Substitution to Itinerary and Cancellation of Trip: SFAI and Distant Horizons will make commercially reasonable efforts to keep the Itinerary as it has been published; however, the final Itinerary may vary due to availability and factors beyond our control. SFAI and Distant Horizons may in our sole discretion substitute services such as hotels or goods of similar quality for any service or good stated in the Itinerary. If a speaker cancels, SFAI and Distant Horizons will make commercially reasonable efforts to find a replacement. You will not be refunded in whole or in part when we are unable to find a replacement speaker. SFAI and Distant Horizons reserve the right to revise the itinerary from time to time at our sole discretion, without notice to you or need for your prior consent.

SFAI and Distant Horizons reserve the right to cancel any Trip because of inadequate enrollment that makes the Trip economically infeasible to operate or because of concerns with respect to the safety, health, or welfare of Trip travelers or staff. If SFAI and Distant Horizon cancel a Trip, our liability is limited to a full refund of your land Trip payments to Distant Horizons. SFAI and Distant Horizons will not be liable for any other costs, damages or refunds of any kind of any loss, delay, inconvenience, disappointment, or expense whatsoever in such circumstances. If Trip in progress must be interrupted or cancelled, SFAI and Distant Horizons shall be strictly limited to refund of the recoverable cost of any unused portion of the Trip.

Travel Advisories: The State Department issues each country a travel advisory with a ranking number of 1 to 4 with "1" being "exercise normal precaution" and "4" being "do not travel." Greece is currently ranked as 1 at press time which translates to "exercise normal precaution". A change in ranking from lower to higher is not necessarily considered a reason for cancellation without penalty. Each case will be reviewed by Distant Horizons and SFAI to determine if the trip will continue. If the decision is made to cancel the trip, all monies paid will be refunded in full. Neither SFAI nor Distant Horizons can be held responsible for personal costs already incurred for the trip.

Travel Protection: Health, trip cancellation, travel delay and personal insurance are not included in your Trip Price. SFAI and Distant Horizons highly recommend that you purchase travel insurance to cover trip cancellation and medical protection. Any questions about what travel insurance does or does not cover should be addressed directly to the travel protection company that you choose. If you decline travel insurance coverage, you will personally assume full responsibility for any finance loss associated with your travel arrangements and/or have to pay more money to correct the situation.

Passports and Visas: You are solely and exclusively responsible for complying with passport and visa requirements. A valid passport is required for all participants. Passport must remain valid three (3) months beyond your intended return travel date and contain at least one blank page. Many destinations require that visa be obtained prior to travel. It is recommended that you check with the US State Department website for the latest passport and visa requirements.

Taxes and Fees: Some governments charge departure taxes and/or fees. These taxes and/or fees are the responsibility of each passenger traveling to the designated country and are not included in the Trip Price unless stated.

Baggage: Airline luggage policies differ and are subject to change. All excess baggage charges and/or other baggage related fees are not included in the Trip price. SFAI and Distant Horizons assume no liability for loss or damage in transit to and from a Trip or while on a Trip.

Physical and Medical Considerations: To enjoy the travel experience, participants should be in good physical and mental health. All Trips require an amount of walking, standing, often on uneven terrain and climbing stairs, often without handrails. You are responsible for ensuring that your physical condition will permit you to fully participate in the Trip.

Active Elements, Medical Conditions and Special Assistance: You are responsible for familiarizing yourself with the level of activity that will be involved in your Trip. You must disclose in the registration form (or at such later time when you become aware of such a condition) any existing physical or mental illness, disability, pregnancy or any other condition which may create a health hazard for yourself or others during the Trip or for which you may require medical attention or special accommodation during the Trip. Distant Horizons and SFAI will make reasonable efforts to accommodate your needs, but you must notify us at the time of booking for a determination of what assistance we can reasonably provide. We regret that we cannot accommodate you if you have special needs for ordinary daily activities, such as walking and dining. In no instance will our Suppliers, Distant Horizons and/or SFAI staff member physically lift or assist you on to or off any vehicles. If we cannot accommodate your special needs, you must be accompanied by a companion who will be responsible for independently providing the needed assistance.

Assumption of Risk: By registering for a Trip, you acknowledge that you are aware that travel such as the Trip may involve potentially dangerous activities with a risk of illness, injury, or death which may be caused by forces of nature, illness, or by willful or criminal conduct of third parties or by terrorism. You further acknowledge that weather conditions may be severe, adverse and/or unpleasant, and that medical services or facilities may not be readily available or accessible or consistent with standards in the United States during some or all of the time during the Trip and that when available may not be of the quality which exists in the United States. You accept the entire risk attendant thereto and voluntarily accept the same as risks of participation in the Trip. By submitting a registration form and deposit you agree to be bound by these Terms and Conditions.

Tour Conduct: You are responsible for following the laws of the country or countries in your Itinerary during a Trip. SFAI and Distant Horizons may exclude you from participating in all or any part of the Trip if, at SFAI and Distant Horizons sole discretion, your condition or behavior renders you unfit for the Trip or unfit for continuation once the Trip has begun. Unfitness may include, without limitation, any behavior that, regardless of its cause, is inappropriate, offensive, interferes with the delivery of Trip services, negatively impacts the experience of other Trip passengers, or may constitute a hazard to third parties. In such case, our liability shall be strictly limited to refund of the recoverable cost of any unused portion of the Trip. Should you decide for any reason not to participate in certain parts of the Trip or use certain goods included in the Trip, no refunds will be made for those unused parts of the Trip or goods.

Photography and Video: By submitting the registration form and deposit, you grant SFAI the right to take photographs or video during Trip, or part thereof, and the use of the resulting photography, videos, or recordings for promotional or commercial use. This content may be used in marketing publications and posted on websites and social media to promote SFAI Trips. You and your traveling companions agree to allow your likenesses to be used by SFAI without compensation to you or your traveling companions. If you or any of your traveling companions prefer that your likeness not be used, you or your traveling companions must notify SFAI or Distant Horizons in writing at least 30 days prior to departure of the Trip or at the time of booking your Trip, whichever is less. Copyright in all photographs, video, and text (including testimonials and correspondence) created by you during the operation of any Trip, or part thereof, ("Trip Materials") shall belong to you upon creation. You grant SFAI a royalty-free, non-exclusive, worldwide, irrevocable license to use the Trip Materials, in any media now existing or subsequently developed for the following limited purposes: editorial use, promotion of the editorial use, promotion of SFAI and SFAI Trips.

Responsibility: Distant Horizons and SFAI act only in the capacity of agents for the hotels, airlines, bus companies, railroads, ship lines or owners or contractors providing accommodations, transportation or other services. As a result, all coupons, receipts or tickets are issued subject to the terms and conditions specified by the supplier. By submitting the trip Deposit and registration form, the participant agrees that neither Distant Horizons nor SFAI nor suppliers shall become liable or responsible for personal injury, damage to persons or property, loss, delay or irregularity caused by persons not controlled by it, such as (without limitation) airlines, bus, and shipping companies, suppliers of accommodations or other services, or resulting from any acts of God, defects in vehicles, strikes, wars, whether declared or otherwise, civil disturbances, medical or customs regulations, acts of terrorism, epidemics or government restrictions. Distant Horizons and SFAI cannot be held responsible for unfavorable weather or closure of access routes due to bad weather conditions. Distant Horizons and SFAI cannot be held responsible if the tour lecturer or leader cancels. Distant Horizons and SFAI are not responsible for any additional expenses or liability sustained or incurred by the participant as a result of the above mentioned causes.

General Provisions: This Contract shall constitute the entire agreement between you, Distant Horizons, and SFAI. The invalidity or unenforceability, in whole or in part, of any provision herein shall not affect the validity or enforceability of any other provision of this Contract. The headings contained herein are for purposes of convenience only and shall not control or affect the meaning or construction thereof.