



Santa Fe Art Institute

PO Box 24044
Santa Fe, NM 87502-0044
Phone (505) 424-5050 fax (888) 345-5051
info@sfai.org www.sfai.org

Residency Application

This application is for a:

Visual Artist Residency Writer Residency Poetry Translator Residency Emergency Relief Residency

Part I - Resident Information

Please print clearly:

Name _____

Date & country of birth _____

Present Mailing Address _____

Permanent Address _____

Home Phone _____ Cell Phone _____

E-Mail _____ Web Site _____

How did you hear about this residency? _____

Part II - Letters of Recommendation

Include two signed and sealed references with the application or arrange to have two letters sent directly to the SFAI Residency Program. References sent under separate cover must be postmarked by the deadline. Please list the name, affiliation, phone number and email of the two references for your application.

1. _____

2. _____

Part III - Proposal for SFAI Residency (Please limit to one page your proposal of what you would do if you were selected for a residency, and attach with your application.)

Part IV - CV & 100 word narrative bio in the third person (Please attach with your application.)

Part V - Artist Statement (Please limit to one page and attach with your application.)

Part VI - Work Sample

For Visual Artists: 10 digital images on a CD or DVD with a corresponding image list including title, medium, dimensions, date, and any other information pertinent to viewing the work. Images should be 72dpi and approximately 8"x10" or approximately 800x600 pixels.

For Writers: A writing sample no longer than 10 pages (or 10 poems not to exceed 15 pages). Do not send originals.

For Media Artists: An NTSC formatted CD or DVD with a single five-minute work sample. The jury will only guarantee watching the FIRST five minutes of any work sample no matter what its length – edit or accordingly.

For Poetry Translator Applicants: No more than 10 published or unpublished poems that best support your skills. No sample should be longer than five pages and excerpts are acceptable. Samples may include original writings. If samples include translations, include original language text and English translation (together, these count as one poem).

For Emergency Relief Applicants: Only send a completed application (no artists statement or statement of intent necessary) along with a list of professional and peer references, a personal statement concerning your situation, and a work sample(s) and curriculum vitae, if available. Emergency applicants should e-mail their application to info@sfai.com or fax it to 505/424-5051 to expedite processing (non-emergency applicants will not be accepted via e-mail or fax).

Part VII - Application fee (A non-refundable application fee of \$25 (USD), payable to the SFAI is used to cover handling and processing of materials.)

___ *Preferred Payment Method* Check or money order enclosed (payable to SFAI)

___ Charge to Visa or Master Card. Credit card # _____

Expiration date _____ Name as it appears on card _____

I have read and understand the residency descriptions and the information I have supplied is true to the best of my knowledge and beliefs. I understand that the materials I have submitted with this application (except the work samples that I have provided return shipping for) become the property of SFAI and will not be released to any third party.

Signature _____

Date _____

Further Guidelines

Eligibility: Residencies are intended as creative opportunities for visual artists and writers in all genre and medium. Artistic merit and promise are the basis for selections. Mature and emerging artists are encouraged to apply. Any artist and writer over 25 is eligible.

Duration of Residency: One to three months.

References: Applicants will provide their references with the SFAI Reference Form.

Awards: A rotating panel of arts professionals review applications and supporting materials. Final awards of residencies are at the discretion of the SFAI.

Collaborators: Collaborators may be accepted for a residency, however, both need to submit separate applications along with a joint proposal.

Couples: Couples who are artists or writers may apply individually with the understanding that one partner may be accepted and the other may not. SFAI is unable to invite spouses or partners to accompany artists in residence under any other circumstances.

Reapplication: After two years have lapsed, previous residents may reapply by submitting a new application with new work.

Financial Support: The majority of the residencies are funded, awards are made at the discretion of the SFAI to successful residency applicants.

Pets: Pets are not allowed at SFAI.

Visitors: There are many hotels in the Santa Fe area where visitors can stay.

Send Applications To

Applications should be mailed to the following address:

Artist Residencies
Santa Fe Art Institute
PO Box 24044
Santa Fe, NM 87502

If using UPS, FedEx, or a similar service, send materials to:

Artist Residencies
Santa Fe Art Institute
1600 St. Michael's Dr.
Santa Fe, NM 87505